



## Guidance Counselor/Principal/Administrator Recommendation CONFIDENTIAL

We greatly appreciate your taking the time to complete this form. It provides one way of getting to know the student and is reviewed with the understanding that students are constantly changing and developing. We place particular value on your observations of classroom behavior and your descriptive comments in each area. Preparers and recipients are expected to maintain the information in strict confidence and to refrain from sharing it with students, parents, or guardians.

Student's Name: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_

Current School: \_\_\_\_\_

Recommender's Name, Email, Phone: \_\_\_\_\_

\_\_\_\_\_

How long have you known this student and in what capacity?

\_\_\_\_\_

What are the first three words or phrases that come to mind to describe this student? \_\_\_\_\_

\_\_\_\_\_

In approximately which quintile of the grade does this student's performance place him/her?

1<sup>st</sup> (highest)     2<sup>nd</sup>     3<sup>rd</sup>     4<sup>th</sup>     5<sup>th</sup>     N/A

And last year?

1<sup>st</sup> (highest)     2<sup>nd</sup>     3<sup>rd</sup>     4<sup>th</sup>     5<sup>th</sup>     N/A

The student's greatest strength is:

\_\_\_\_\_

The student most needs improvement in: \_\_\_\_\_

Has the student been found responsible for academic or behavioral misconduct?  Yes     No

If yes, please explain. \_\_\_\_\_

Please describe the style of learning environment in which you see this student thriving.

\_\_\_\_\_

\_\_\_\_\_

To the best of your ability, please rate the student in each of the following areas:

<b>Overall academic achievement</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Poor	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Outstanding
<b>Integrity</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Questionable	<input type="checkbox"/> Usually trustworthy	<input type="checkbox"/> Trustworthy	<input type="checkbox"/> Highly developed
<b>Social relationships with peers</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Relates poorly	<input type="checkbox"/> Has occasional problems	<input type="checkbox"/> Usually relates well	<input type="checkbox"/> Healthy relationships
<b>Interactions with adults</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Interacts poorly	<input type="checkbox"/> Has occasional problems	<input type="checkbox"/> Usually interacts well	<input type="checkbox"/> Healthy interactions
<b>Independence</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Limited	<input type="checkbox"/> Developing	<input type="checkbox"/> Occasionally needs help	<input type="checkbox"/> Self-reliant
<b>Motivation &amp; initiative</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Low	<input type="checkbox"/> Occasionally evident	<input type="checkbox"/> Evident	<input type="checkbox"/> Exemplary
<b>Participation &amp; leadership in school life</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Does not participate	<input type="checkbox"/> Occasionally participates	<input type="checkbox"/> Seeks opportunities & uses them well	<input type="checkbox"/> Natural leader
<b>Attendance</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Poor	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent
<b>Punctuality</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Poor	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent
<b>Parent participation in child's education</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Overly involved	<input type="checkbox"/> Rarely involved	<input type="checkbox"/> Sometimes involved	<input type="checkbox"/> Appropriately involved
<b>Parent cooperation</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> Not cooperative	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Exemplary
<b>Parent expectations</b>	<input type="checkbox"/> Unknown	<input type="checkbox"/> Unrealistic	<input type="checkbox"/> Realistic	<input type="checkbox"/> Other

Overall, I recommend this individual:

<b>As a student:</b> <input type="checkbox"/> No basis for judgment	<input type="checkbox"/> With reservation	<input type="checkbox"/> Fairly strongly	<input type="checkbox"/> Strongly	<input type="checkbox"/> With great enthusiasm
<b>As a person:</b>	<input type="checkbox"/> With reservation	<input type="checkbox"/> Fairly strongly	<input type="checkbox"/> Strongly	<input type="checkbox"/> With great enthusiasm

Please write a summary appraisal of the student, assessing his/her personal and academic qualities and potential. We would also like to know about any circumstances that interfered with his/her achievement and growth, any disciplinary action that may have been taken, or any explanation of absences greater than 10 days in an academic year. Be assured that we do read every word you write and find your input invaluable in our evaluations.

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Recommender's signature: \_\_\_\_\_ Date: \_\_\_\_\_